

## **TITLE 13**

### **PLANNING**

#### **Chapters:**

- 13.04 Planning, Inspection and Code Enforcement
- 13.08 Metropolitan Area Planning Commission
- 13.12 City Planner

### **CHAPTER 13.04**

#### **PLANNING, INSPECTION AND CODE ENFORCEMENT**

#### **Sections:**

- 13.04.01 Department created
- 13.04.02 City Planner responsibilities
- 13.04.03 Organizational authority

13.04.01 Department created There is established the Department of Planning, Inspection and Code Enforcement. The department shall be under the direct supervision of a City Planner, who shall serve under the overall direction of the Mayor and City Council. (Ord. No. 3239, Sec. 1.)

13.04.02 City Planner responsibilities The City Planner shall function primarily by providing information, advice and recommendations to the Mayor, City Council, and boards and commissions charged with legislation and/or enforcement of planning, zoning and annexation regulations, as well as providing day-to-day supervision of the inspecting and code enforcement personnel and activities within the city of Jonesboro. The City Planner's activities shall include, but not be limited to, carrying out comprehensive planning studies and preparation of reports relating to population, housing, transportation, land use and public facilities; reviewing subdivision plats for compliance with local ordinance requirements and writing recommendations regarding same; attending meetings of the Metropolitan Area Planning Commission and Board of Adjustment for purposes of providing advice as required; review of federal grant applications; revision and update of zoning, and related ordinances; providing planning and zoning advice to the City Council, and any other task which the Mayor shall assign. (Ord. No. 3239, Sec. 2.)

13.04.03 Organizational authority The City Planner shall assign personnel under his supervision and structure the Planning, Inspection and Code Enforcement Department responsibilities in such a way that will provide the most efficient and effective service to the citizens of Jonesboro. (Ord. No. 3239, Sec. 3.)

## **CHAPTER 13.08**

### **METROPOLITAN AREA PLANNING COMMISSION**

#### **Sections:**

- 13.08.01      Established
- 13.08.02      General powers
- 13.08.03      Assuming duties of Planning Commission

13.08.01 Established In order to cooperate jointly in area planning and zoning under the provisions of Act 26 of the 1955 Assembly of the state of Arkansas with the county of Craighead and other public bodies in this county, there is hereby established in cooperation with the said county of Craighead the Metropolitan Area Planning Commission. (Ord. No. 1141, Sec. 1, 11-21-66, Ord. No. 1212, Sec. 1, 11-4-68)

13.08.02 General powers The provisions for organization and the general powers, functions and duties of such commission shall be as set out in an "Agreement for Joint Planning Cooperation" and amendments thereto between the city of Jonesboro and the county of Craighead, copies of which are all filed with the City Clerk of the city of Jonesboro, Arkansas, which agreement and amendments thereto are hereby approved and the Mayor and City Clerk are authorized to execute such agreement on behalf of the city of Jonesboro. (Ord. No. 1141, Sec. 2, 11-21-66, Ord. No. 1212, Sec. 2, 11-4-68)

#### **13.08.03 Assuming duties of Planning Commission**

- A.      That pursuant to Title 14, Chapter 56, Subchapter 5 of the A.C.A. of 1987, the Metropolitan Area Planning Commission has assumed all City Planning Commission duties and functions; shall continue to be authorized, and shall continue exercising and performing all planning powers, duties and functions as provided by state law, specifically A.C.A. 14-56-401 through 14-56-425 inclusive, for the city of Jonesboro.

- B. That all past action of the Metropolitan Area Planning Commission in the performance of City Planning Commission duties and functions be, and the same are hereby ratified and confirmed. (Ord. No. 3169, Secs. 1-2.)

**CHAPTER 13.12**

**CITY PLANNER**

Sections:

- 13.12.01      Established
- 13.12.02      Function
- 13.12.02      Staff

13.12.01 Established There is hereby established the office of City Planner, an executive office of the city. The City Planner shall serve under the direct supervision of the Mayor and the City Council. The City Planner shall be selected as follows:

- A. The Mayor shall appoint a search committee comprised of the Mayor and three (3) members of the City Council.
- B. The search committee will receive and review resumes and interview a minimum of three (3) candidates.
- C. From the interviews, the search committee will recommend a nominee to the City Council which may confirm or reject the nominee. (Ord. No. 2119, Sec. 1.)

13.12.02 Function The City Planner shall function primarily by providing information, advise and recommendations to the Mayor, City Council and boards and commissions charged with legislation and/or enforcement of planning, zoning and annexation regulations. The City Planner’s activities shall include, but not be limited to, carrying out comprehensive planning studies and preparation of reports relating to population, housing, transportation, land use and public facilities; reviewing subdivision plats for compliance with local ordinance requirements and writing recommendations regarding same; attending meetings of the Metropolitan Area Planning Commission and Board of Adjustment for purposes of providing advice as required; preparation and review of federal grant applications; revision and update of zoning and related ordinances; providing planning and zoning advise to the City Council and any other task which the Mayor shall assign. (Ord. No. 2119, Sec. 2)

13.12.03 Staff The City Planner shall have such office help and other employees as may from time to time be authorized by the Mayor and City Council. (Ord. No. 2119, Sec. 3.)

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